

Minutes of St Dennis Playing Field Trust Meeting held on Thursday 26<sup>th</sup>  
February 2025 at 7.00 pm.

**Trustees Present:**

Cllr Clarke (Chair), Cllr A Griffin (Vice Chair), Cllr Burnett, Cllr Edmunds, Cllr Kelsey.

**In Attendance:**

Lynn Clarke.

**PF 39/25 - Apologies**

Cllr J Griffin – Apologies accepted.

**PF 40/25 - Declarations of Interest.**

None.

Cllr Clarke reminded those present that if any matters arise during the meeting, advice should be sought from the Chair and the Clerk before continuing.

**PF 41/25 - Public Participation.**

None.

**PF 42/25 – To adopt the minutes dated [30<sup>th</sup> October 2025](#).**

It was **Resolved** – To adopt the minutes. All present in favour.

**PF 43/25 – Matters Arising.**

- The benches have been ordered and an old base has been discovered in one of the bench locations.
- The Playing Field Risk Assessment has been placed on the website.
- Letters have been sent to the residents bordering Penny Darn.
- The running costs have been transferred to the Parish Council.
- The funds have been received from the Parish Council.
- Zip wire repairs have been undertaken.
- The fence panels have been replaced.
- The trees have been purchased and planted.

**PF 44/25 – To approve the cost of a replacement unit for the single point swing.**

Proposed seconded all present in favour.

It was **Resolved** to approve the cost of £1730.20 + VAT from Sutcliffe Play.

**PF 45/25 - To approve the cost of a new bin for the Children's Play Area.**

Members were advised that this was on the ROSPA report and could not be repaired.

It was **Resolved** to purchase the bin from The Bin Shop at a cost of £235.18 + Delivery. Proposed, seconded all present in favour.

**PF 46/25 – To agree the cost of replacement Mission Unit Hanging Rings**

It was **Resolved** to approve the cost of £1295.66 for the replacement rings from Sutcliffe. Proposed, seconded all present in favour.

**PF 47/25 – To approve the costs of the ROSPA inspection**

It was **Resolved** to approve the costs of £281 + VAT from Play Safety. Proposed, seconded, all present in favour.

**PF 48/25 – To agree the cost of the inspector being accompanied.**

It was **Resolved** to agree the cost of £50 + VAT. Proposed, seconded all present in favour.

**PF 49/25 To re-consider how the proposed fencing is installed following further information received.**

The Clerk advised that staff did not feel confident in installing the fencing, so quotes were required. Further advice has been provided by our regular contractor to have concrete posts installed instead of wooden ones.

It was **Resolved** To obtain quotes for hit and miss fencing using concrete posts. The quotes are to be agreed via email. Proposed seconded all present in favour.

**PF 50/25 To agree the transfer of funds to the Parish Council for running costs.**

It was **Resolved** to agree the transfer of £10187.08 to the Parish Council for costs incurred to date. Proposed, seconded, all present in favour.

**PF 51/25 To agree the draw down of funds from the Parish Council for running costs.**

It was **Resolved** to request £9405.50 from the Parish Council for running costs. Proposed, seconded all present in favour.

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

**PF 52/25 Confidential Matters**

The office has received a complaint of flooding following the recent work at Penny Darn and the recent bad weather. Members were provided with a verbal report at the meeting outlining the issue the meetings held and the advice sought on the matter.

It was **Agreed** that this would be tabled unless further action is taken by the property owner.

There being no other business to be transacted the Chair closed the meeting at 19.31

Chair of St Dennis Playing Field Trust

Signed.....

Dated.....